

CONTRACT DATA REQUIREMENTS LIST

Form Approved
OMB No. 0704-0188

Public reporting burden for this collection of information is estimated to average 220 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-2302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Please DO NOT RETURN your form to either of these addresses. Send completed form to the Government Issuing Contracting Officer for the Contract. PR N listed in Block E.

A. Contract Line Item No.		B. Exhibit A		C. Category	
D. System/Item COMMAND AND CONTROL SWITCHING SYSTEM (CCSS)			E. Contract/PR NO. F42600-01-D-0035		F. Contractor
1. Data Item No. A001	2. Title of Data Item: CONFERENCE AGENDA				3. Subtitle:
4. Authority (Data Acquisition Document No.) DI-ADMN-81249A			5. Contract Reference SOW PARA		6. Requiring Office OO-ALC/LHD
7. DD 250 Req LT	9. Dist Statement Required	10. Frequency AS REQ	12. Date of First Submission SEE BLOCK 16	14. Distribution	
8. APP Code N/A	C	11. As of Date N/A	13. Date of Subsequent Submission N/A	a. Addressee	b. Copies
				Draft	Final
				Reg	Repro
16. REMARKS USE DID AS GUIDE ONLY. CONTRACTOR FORMAT ACCEPTABLE. BLOCKS 10 & 12: AGENDA SHALL BE SUBMITTED NO LATER THAN 10 WORKING DAYS AFTER RECEIPT OF CONFERENCE NOTIFICATION. BLOCK 14: THIS DOCUMENT SHALL BE PREPARED AND DELIVERED ON ELECTRONIC MEDIA USING MICROSOFT OFFICE SUITE OR COMPATIBLE DATABASE MANAGEMENT PROGRAM				OO-ALC/LHD	0 1 0
				OO-ALC/LH KC	0 1 0
				DCMA	0 1 0
				15. TOTAL	0 3 0

1. Data Item No. A002		2. Title of Data Item: CONFERENCE MINUTES		3. Subtitle:	
4. Authority (Data Acquisition Document No.) DI-ADMN-81250A			5. Contract Reference SOW PARA		6. Requiring Office OO-ALC/LHD
7. DD 250 Req LT	9. Dist Statement Required	10. Frequency AS REQ	12. Date of First Submission SEE BLOCK 16	14. Distribution	
8. APP Code A	C	11. As of Date N/A	13. Date of Subsequent Submission SEE BLOCK 16	a. Addressee	b. Copies
				Draft	Final
				Reg	Repro
16. REMARKS USE DID AS GUIDE ONLY. CONTRACTOR FORMAT ACCEPTABLE. BLOCKS 10, 12 & 13: DRAFT MINUTES SHALL BE SUBMITTED WITHIN 14 DAYS AFTER COMPLETION OF THE MEETING, CONFERENCE, OR REVIEW. THE GOVERNMENT WILL PROVIDE COMMENTS OR APPROVAL WITHIN 14 DAYS AFTER RECEIPT. IF GOVERNMENT COMMENTS ARE PROVIDED, THE CONTRACTOR SHALL SUBMIT CHANGES WITHIN 3 DAYS OF RECEIPT. BLOCK 14: ONE COPY OF THE CONFERENCE MINUTES SHALL BE PROVIDED TO EACH SITE IN ATTENDANCE AT THE CONFERENCE				OO-ALC/LHD	1 1 0
				OO-ALC/LH KC	1 1 0
				DCMA	1 1 0
				15. TOTAL	3 3 0

PREPARED BY: *Samela A. Lopez* DATE: *25 July 01* APPROVED BY: *[Signature]* DATE: *25 JULY 01*

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A. Contract Line Item No.		B. Exhibit A		C. Category			
D. System/Item COMMAND AND CONTROL SWITCHING SYSTEM (CCSS)			E. Contract/PR NO. F42600 01-D-0035		F. Contractor		
1. Data Item No. A003	2. Title of Data Item: CONTRACTOR'S PROGRESS, STATUS, AND MANAGEMENT REPORT				3. Subtitle:		
4. Authority (Data Acquisition Document No.) DI-MGMT-80227			5. Contract Reference SOW PARA		6. Requiring Office OO-ALC/LHD		
7. DD 250 Req LT	9. Dist Statement Required	10. Frequency MONTHLY	12. Date of First Submission 30 DAC	14. Distribution			
8. APP Code N/A	C	11. As of Date N/A	13. Date of Subsequent Submission SEE BLOCK 16	a. Addressee	b. Copies		
				Draft	Final		
				Reg	Repro		
<p>16. REMARKS</p> <p>USE DID AS GUIDE ONLY. CONTRACTOR FORMAT ACCEPTABLE.</p> <p>BLOCK 4: DATA ITEM DESCRIPTION IS TAILORED AS FOLLOWS:</p> <p>PARA 10.3: DELETE ITEMS b., g., h., i., j., k., l., m., n.</p> <p>BLOCKS 10, 12 & 13: INITIAL REPORT SHALL BE SUBMITTED NLT 30 DAYS AFTER CONTRACT AWARD. SUBSEQUENT REPORTS SHALL BE SUBMITTED EVERY 30 DAYS. INITIAL LIST OF CONTRACTOR PERSONNEL SHALL BE PROVIDED 10 DAYS AFTER CONTRACT AWARD. SUBSEQUENT CONTRACTOR PERSONNEL LISTS SHALL BE PROVIDED ON A MONTHLY BASIS WITH THE MONTHLY STATUS REPORT.</p> <p>BLOCK 14: THIS DOCUMENT SHALL BE PREPARED AND DELIVERED ON ELECTRONIC MEDIA USING MICROSOFT OFFICE SUITE OR COMPATIBLE DATABASE MANAGEMENT PROGRAM.</p>				OO-ALC/LHD	0	1	0
				DISA/NS54	0	1	0
				DCMA (Ltr only)	0	1	0
				OO-ALC/LHKC	0	1	0
15. TOTAL				0	4	0	

G. PREPARED BY: *Pamela A. Lopez* H. DATE: *25 July 01* I. APPROVED BY: *[Signature]* J. DATE: *25 JULY 01*

Previous editions are obsolete. Page 1 of 1 Pages

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A. Contract Line Item No.		B. Exhibit A		C. Category		
D. System/Item COMMAND AND CONTROL SWITCHING SYSTEM (CCSS)			E. Contract/PR NO. F42600 01-D-0035		F. Contractor RAYTHEON COMPANY	
1. Data Item No. A004	2. Title of Data Item: TELECOMMUNICATIONS SYSTEM INSTALLATION PLAN			3. Subtitle: CCSS SITE CONFIGURATION MANAGEMENT TRACKING REPORT		
4. Authority (Data Acquisition Document No.) DI-GDRQ-80150/T			5. Contract Reference SOW PARA		6. Requiring Office OO-ALC/LHD	
7. DD 250 Req LT	9. Dist Statement Required C	10. Frequency AS REQ	12. Date of First Submission SEE BLOCK 16	14. Distribution		
8. APP Code N/A		11. As of Date N/A	13. Date of Subsequent Submission SEE BLOCK 16	a. Addressee	b. Copies	
					Draft	
					Final	
					Reg	
					Repro	
16. REMARKS USE DID AS GUIDE ONLY. CONTRACTOR FORMAT ACCEPTABLE. BLOCK 4: DATA ITEM DESCRIPTION IS TAILORED AS FOLLOWS: PARA 3.1: DELETE ALL BUT: "THIS PLAN DETAILS THE TELECOMMUNICATIONS SYSTEM." PARA 10.2: DELETE ALL BUT: "THIS PLAN SHALL DETAIL THE EXACT CONFIGURATION OF THE INSTALLED SYSTEM. THE PLAN SHALL BE STANDALONE TO THE MAXIMUM EXTENT POSSIBLE. REFERENCES TO OTHER DOCUMENTS SHALL BE KEPT TO AN ABSOLUTE MINIMUM." PARA 10.3A: DELETE "TO BE INSTALLED." PARA 10.3B: DELETE "PROPOSED." PARA 10.3C THROUGH 10.3F: DELETE. PARA 10.3.1: DELETE ALL BUT THE FOLLOWING FROM THE FIRST FOUR LINES: "THE HARDWARE/SOFTWARE LIST SHALL IDENTIFY ALL HARDWARE ITEMS AND SOFTWARE ITEMS/MODULES INSTALLED. THE HARDWARE/SOFTWARE LIST SHALL CONTAIN THE FOLLOWING INFORMATION FOR EACH HARDWARE ITEM AND SOFTWARE PACKAGE." PARA 10.3.2: DELETE ALL BUT: "THE FLOOR LAYOUT SHALL BE PROVIDED WHICH INDICATES WHERE ALL EQUIPMENT BAYS, FRAMES, AND MISCELLANEOUS EQUIPMENT ARE LOCATED. BOTH FRONT AND TOP VIEWS SHALL BE INCLUDED." PARA 10.3.3 THROUGH 10.5: DELETE. BLOCKS 10, 12 & 13: CONTRACTOR SHALL PROVIDE INITIAL BASELINE DOCUMENTS NO LATER THAN 90 DAYS AFTER CONTRACT AWARD. CONTRACTOR SHALL PROVIDE CHANGES TO THE BASELINE DOCUMENT NO LATER THAN 10 DAYS AFTER SITE CONFIGURATION CHANGES ARE MADE. BLOCK 14: THIS DOCUMENT SHALL BE PREPARED AND DELIVERED ON ELECTRONIC MEDIA USING MICROSOFT OFFICE SUITE OR COMPATIBLE DATABASE MANAGEMENT PROGRAM. AT EACH SITE, THE CONTRACTOR SHALL PROVIDE THIS REPORT TO THE QAE/COR WITHIN 30 MINUTES OF REQUEST			OO-ALC/LHD	0	1	0
			DISA/NS54	0	1	0
			DCMA (Ltr only)	0	1	0
			OO-ALC/LHKC	0	1	0
15. TOTAL			0	4	0	

G. PREPARED BY

H. DATE

I. APPROVED BY

J. DATE

25 JUL 01

25 JULY 01

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A. Contract Line Item No.		B. Exhibit A		C. Category			
D. System/Item COMMAND AND CONTROL SWITCHING SYSTEM (CCSS)			E. Contract/PR NO. F42600 01-D-0035		F. Contractor RAYTHEON COMPANY		
1. Data Item No. A005	2. Title of Data Item: STATUS REPORT			3. Subtitle: OPERATIONAL AVAILABILITY REPORT			
4. Authority (Data Acquisition Document No.) DI-MGMT-80368			5. Contract Reference SOW PARA		6. Requiring Office OO-ALC/LHD		
7. DD 250 Req LT	9. Dist Statement Required	10. Frequency MONTHLY	12. Date of First Submission 30 DAC	14. Distribution			
8. APP Code N/A	C	11. As of Date	13. Date of Subsequent Submission SEE BLOCK 16	a. Addressee	b. Copies		
					Draft		
					Final		
					Reg		
					Repro		
16. REMARKS USE DID AS GUIDE ONLY. CONTRACTOR FORMAT ACCEPTABLE. BLOCK 4: DATA ITEM DESCRIPTION IS TAILORED AS FOLLOWS: PARA 10.2.2.1: REWORD TO READ "THE STATUS OF THE SITE IN TERMS OF OPERATIONAL AVAILABILITY, TO INCLUDE:" PARA 10.2.2.1.a, d., e., h.: DELETE. PARA 10.2.2.2 - 10.2.2.4: DELETE. BLOCKS 10, 12 & 13: INITIAL REPORT SHALL BE SUBMITTED NLT 30 DAYS AFTER CONTRACT AWARD. SUBSEQUENT REPORTS SHALL BE SUBMITTED EVERY 30 DAYS. BLOCK 14: AT EACH SITE, THE CONTRACTOR SHALL PROVIDE THIS REPORT TO THE QAE/COR ON THE MEDIUM REQUESTED BY THE SITE.				OO-ALC/LHD	0	1	0
				DISA/NS54	0	1	0
				DCMA	0	1	0
				OO-ALC/LHCC	0	1	0
				15. TOTAL	0	4	0

Pamela G. Lopez

25 July 01

W. H. L.

25 JULY 01

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A. Contract Line Item No.		B. Exhibit A		C. Category			
D. System/Item COMMAND AND CONTROL SWITCHING SYSTEM (CCSS)			E. Contract/PR NO. F42600 01-D-0035		F. Contractor RAYTHEON COMPANY		
1. Data Item No. A006	2. Title of Data Item: FUNDS AND LABOR HOUR EXPENDITURE REPORT			3. Subtitle: OVERTIME REPORT			
4. Authority (Data Acquisition Document No.) DI-FNCL-81537			5. Contract Reference SOW PARA		6. Requiring Office OO-ALC/LHD		
7. DD 250 Req LT	9. Dist Statement Required C	10. Frequency MONTHLY	12. Date of First Submission 30 DAC	14. Distribution			
8. APP Code N/A		11. As of Date	13. Date of Subsequent Submission SEE BLOCK 16	a. Addressee	b. Copies		
					Draft		
					Final		
					Reg		
					Repro		
16. REMARKS USE DID AS GUIDE ONLY. CONTRACTOR FORMAT ACCEPTABLE. BLOCK 4: DATA ITEM DESCRIPTION IS TAILORED AS FOLLOWS: PARA 3.1: DELETE ALL BUT THE FOLLOWING SENTENCE: "THIS REPORT PROVIDES GOVERNMENT VISIBILITY INTO CONTRACTOR DIRECT LABOR HOUR EXPENDITURES UNDER SERVICES CONTRACTS, TRACKING BOTH PLANNED AND ACTUAL LABOR HOURS AGAINST BASELINE VALUES. PARA 10.1b, c.: DELETE. PARA 10.3.1: DELETE "(SEE FIGURE 1)". PARA 10.3.1a. DELETE. PARA 10.3.1b.: DELETE ALL BUT THE FOLLOWING SENTENCE: "THE ELEMENTS SHALL CONTAIN A BREAKDOWN BY SITE NAME AND CLIN." PARA 10.3.1c.: DELETE. PARA 10.3.1d.: DELETE ALL BUT THE FOLLOWING SENTENCE: "A COLUMN SHALL CONTAIN A TOTAL SUMMARY OF THE LATEST NUMBER OF AUTHORIZED OVERTIME HOURS." PARA 10.3.1e.: DELETE ALL BUT THE FOLLOWING SENTENCE: "A COLUMN SHALL CONTAIN A TOTAL SUMMARY OF OVERTIME HOURS EXPENDED FOR THE CURRENT REPORTING PERIOD." PARA 10.3.1f.: DELETE ALL BUT THE FOLLOWING SENTENCE: "A COLUMN SHALL CONTAIN A TOTAL SUMMARY OF OVERTIME HOURS EXPENDED FROM THE START OF THE CONTRACT YEAR TO THE CURRENT REPORTING PERIOD." PARA 10.3.1g.: DELETE ALL BUT THE FOLLOWING SENTENCE: "A COLUMN SHALL CONTAIN THE NUMBER OF OVERTIME HOURS AVAILABLE FOR USE (TOTAL AUTHORIZED HOURS- TOTAL HOURS USED)." PARA 10.3.2 & 10.3.3: DELETE. BLOCKS 10, 12 & 13: INITIAL REPORT SHALL BE SUBMITTED NLT 30 DAYS AFTER CONTRACT AWARD. SUBSEQUENT REPORTS SHALL BE SUBMITTED EVERY 30 DAYS. BLOCK 14: THIS DOCUMENT SHALL BE PREPARED AND DELIVERED ON ELECTRONIC MEDIA USING MICROSOFT OFFICE SUITE OR COMPATIBLE DATABASE MANAGEMENT PROGRAM.				OO-ALC/LHD	0	1	0
				DISANSS4	0	1	0
				DCMA	0	1	0
				OO-ALC/LHHC	0	1	0
15. TOTAL				0	4	0	

G. PREPARED BY: *Samuel A. Lopez* H. DATE: 25 July 01 I. APPROVED BY: *[Signature]* J. DATE: 25 July 01

DISTRIBUTION OF DATA DELIVERABLES

BLOCK 14a.:

OO-ALC/LHD

**6029 Wardleigh Rd, Bldg 1207
Hill AFB UT 84056-5838**

OO-ALC/LHKC

**6039 Wardleigh Rd, Bldg 1206
Hill AFB UT 84056-5838**

DISA/NS54

**11440 Isaac Newton Square
Reston VA 20190-5006**

DCMA

**9549 Koger Blvd, Suite 200
St Petersburg FL 33702-2455**